Campus Tree Inventory Assistant

Position: Campus Tree Inventory Assistant  
Department: Office of Sustainability  
Supervisor: Katharine Targett Gross  
Pay Rate Level: Varies depending on class year and experience. This is a work study position only.  
Phone: 610-758-3976  
Location: 516 Brodhead Avenue  
E-Mail: kat516@lehigh.edu

Description: The Office of Sustainability is seeking members to become part of a team specializing in collecting data for a campus tree inventory, including reporting on tree species, size, and location. In 2016, Lehigh adopted its second Campus Sustainability Plan, laying forward short- and long-term sustainability goals. The Campus Tree Inventory Assistant will help support these efforts through the tracking and assessment of trees on campus in order to assess carbon sequestration and biodiversity.

Responsibilities may include:
- Assisting with campus tree inventory data collecting, analysis, and reporting
- Collecting and managing tree inventory data, including tree species, diameter (DBH), and location
- Preparing maps, graphs/tables and presentations that summarize and highlight data
- Compiling data into year-end summaries for campus departments and reporting organizations
- Attending weekly staff and team meetings

Preferred Qualifications:
- Strong attention to detail and determination to complete very detailed projects
- Experience identifying and measuring trees preferred, but not required
- Experience with mapping software preferred, but not required

Notes: The intern will be expected to work 4-10 hours per week. This position will start in August/September 2020.
To Apply: Please complete the application available on Handshake or complete this form. In addition, send a copy of your resume to sustainability@lehigh.edu.

Deadline: Open until filled