



#HowLehighWorks

Optimizing the use of campus resources, including the efficient use of time and technology, is essential as we aim to meet the long term vision of the University. By leveraging technology and prioritizing efficient use of campus spaces and travel time, Lehigh can ensure increased academic programming opportunities and productivity of its employees.



#HowLehighWorks - Goals

- Promote the use of new technology to facilitate internal and external collaboration across the University without requiring travel to in-person meetings. These technology solutions provide audio and video conferencing services across all operating systems and mobile platforms.
- Collaborate with Human Resources to develop management guidelines for telecommuting and flexible work locations.
- Collaborate with the Registrar's Office to adjust class schedules as needed in order to provide students with efficient transit to and from class and other academic programs.
- Develop new cultural norms for meetings in order to give people ample and reasonable travel time.



Zoom

- Zoom is a cloud-based video conferencing and recording tool. Zoom combines video conferencing, online meetings, and mobile collaboration into one platform.
- Lehigh's instance of Zoom can be accessed by going to <https://lehigh.zoom.us>, clicking the "Sign In" link in the top right of the screen, and then logging into Lehigh's SSO page using your regular Lehigh credentials.
- By default, everyone who logs into <https://lehigh.zoom.us> is provisioned for a 'Basic' account. This means that you can create meetings that last up to 40 minutes. 'Pro' accounts allow clients to record meetings and save them to the cloud and host meetings longer than 40 minutes.
- Learn more at: <https://confluence.cc.lehigh.edu/display/LTSITR/Zoom>