



Greek Eco-Rep Coordinator

Eco-Rep Leadership Program

Lehigh University

2018-2019

Position: Greek Eco-Rep Coordinator

Description: The Greek Eco-Rep Coordinator is responsible for helping to make Greek houses on campus more sustainable. The coordinator performs monthly house visits, meets with Greek Eco-Reps, helps to develop house events with the Greek Eco-Reps, and leads pre and post waste audits at the Greek houses.

Responsibilities include:

- Helping to develop house event ideas each month
- Meeting with Greek Eco-Reps each month
- Helping them decide on and execute on one house event per month
- Helping with house outreach and marketing
- Holding monthly house visits
- Helping to recruit greek Eco-Rps
- Conducting waste audits (pre and post) for all Greek houses in the Eco-Reps Program
 - Logistics with ABM and houses putting signs on trash
 - Greek Eco-Rep and house member involvement
 - Supplies
 - Work with Katharine on training
 - Coordinate on advertising with other coordinators
 - Eco-Rep volunteer sign ups
- Attending weekly staff meetings, Eco-Rep meetings, and Eco-Rep Coordinator meetings
- Assisting with building event and personal challenge planning and ideas each month as a coordinator mentor
- Creating and collecting building event metrics each month as well as event photos